

# OPEN HIGH SCHOOL BOARD OF TRUSTEES MEETING

OHSU Office

9067 S. 1300 W. #303

West Jordan, UT 84088

June 8, 2012



## ATTENDANCE

Meeting called to order at 10:08 AM by Jen Christensen.

**In Attendance:** Jen Christensen, John Dougall, Kelley Broadbent, Bart Barker, David Wiley, Gwendolyn Smith

**Excused:** DeLaina Tonks (Director)

**Others in Attendance:** Trent Brown (AW) Kara Finley (AW), Gavin Hutchinson (AW), Scott Barrett (ETS), Jacob Johnson (ETS)

## VOTING ITEMS

### Add & Ratify Board Members

Kelley Broadbent motioned to add David Wiley and Gwendolyn Smith to the OHSU Board of Directors and ratify existing Board Members; Bart Barker seconded the motion. Motion passed unanimously.

John Dougall exited the Board Meeting at 10:29 AM.

### IT Proposal

Three options were presented to the Board and they have been reviewed according to the schools needs. Jacob Johnson discussed the components involved and the feasibility of the technology recommended. The Board discussed Option C of a hybrid ThinClient Pilot Program in addition to the needed technology. David Wiley motioned to approve the recommended IT Proposal for Option C and associated costs; Kelley Broadbent seconded the motion. Motion passed unanimously.

Jake Johnson and Scott Barrett were excused from the Board Meeting at 10:34 AM.

## CLOSED SESSION

Kelley Broadbent motioned to enter a Closed Session to discuss the character, professional competence, or physical or mental health of an individual; Gwendolyn Smith seconded the motion. Motion passed unanimously. The votes were as follows:

Jen Christensen – AYE

Kelley Broadbent – AYE

Bart Barker – AYE

David Wiley – AYE

Gwendolyn Smith – AYE

Entered Closed Session at 10:34 AM.

John Dougall returned at 11:04 AM.

Kelley Broadbent motioned to adjourn the Closed Session and enter the Board Meeting; John Dougall seconded the motion. Motion passed unanimously. The votes were as follows:

Jen Christensen – AYE

Kelley Broadbent – AYE

John Dougall – AYE

Bart Barker – AYE

David Wiley – AYE

Gwendolyn Smith – AYE

Adjourned Closed Session and Entered Board Meeting at 11:38 AM.

## CONSENT ITEMS

**Approve June 8, 2012 Board Meeting Minutes**

Bart Barker exited the Board Meeting at 11:39 AM.

The Board reviewed the minutes and found no changes. John Dougall motioned to approve the Board Meeting Minutes from June 8, 2012; Kelley Broadbent seconded the motion. Motion passed unanimously.

Bart Barker returned at 11:40 AM.

#### **Ratify New Hires**

The Board reviewed the new hires. Kelley Broadbent motioned to ratify the recommended new hires; Bart Barker seconded the motion. Motion passed unanimously.

### **VOTING ITEMS**

#### **2011-2012 Budget**

Bart Barker reviewed the budget for last year and the surplus. Gavin Hutchinson discussed the changes that will take place as final year salary and rent is charged. Bart Barker motioned to approve the 2011-2012 Budget as the final budget; Kelley Broadbent seconded the motion. Motion passed unanimously.

#### **2012-2013 Budget**

Bart Barker discussed the budget and the increase to salaries, the decrease in Board expenses, and utility and technology charges. Bart Barker motioned to approve the 2012-2013 Budget with the three discussed changes; John Dougall seconded the motion. Motion passed unanimously.

#### **Director Employment Agreement and Compensation**

Kelley Broadbent motioned to approve Director Employment Agreement and Compensation with FY12 Performance Pay of \$15,000 and FY13 Salary of \$85,500 with a FY13 Performance Pay option of up to \$10,000; Gwendolyn Smith seconded the motion. Motion passed unanimously.

#### **Intrepid Contract Renewal**

The Board discussed the progress Intrepid has made since they started marketing three months ago. David Wiley motioned to approve the Intrepid Contract Renewal; Kelley Broadbent seconded the motion. Motion passed unanimously.

#### **Ratify Elected Officers**

Bart Barker motioned to table ratifying elected officers to the next Board Meeting, Kelley Broadbent seconded the motion. Motion passed with a majority vote, the votes were as follows:

Jen Christensen – AYE

Kelley Broadbent – AYE

John Dougall – NAY

Bart Barker – AYE

David Wiley – AYE

Gwendolyn Smith – AYE

#### **Joule Renewal Agreement**

David Wiley motioned to approve the Joule Renewal Agreement; Kelley Broadbent seconded the motion. Motion passed unanimously.

John Dougall and Gavin Hutchinson exited the Board Meeting at 11:52 AM.

#### **Academic Honesty Policy**

Kelley Broadbent motioned to approve the Academic Honesty Policy; Bart Barker seconded the motion.

Motion passed unanimously.

#### **Teacher Laptops**

David Wiley motioned to approve the purchase of three teacher laptops; Gwendolyn Smith seconded the motion. Motion passed unanimously.

John Dougall and Gavin Hutchinson returned at 11:56 AM.

#### **Performance Pay**

Kelley Broadbent reviewed the proposal from DeLaina on teacher performance and recommended pay. Kelley Broadbent motioned to approve the teacher performance pay; David Wiley seconded the motion. Motion passed unanimously.

#### **Transcript Request Fee**

Kelley Broadbent discussed the requests from parents to send transcripts to cover costs of transcript requests. David Wiley recommended exploring the use of Parchment for sending out transcripts. Bart Barker motioned to approve the Fee Schedule including the Transcript Request Fee with the first three transcripts being free and additional transcripts costing \$5 each; Kelley Broadbent seconded the motion. Motion passed unanimously.

John Dougall was dismissed at 12:01 PM. Gavin Hutchinson was dismissed at 12:03 PM.

#### **Institute of Educational Technology Collaboration**

David Wiley discussed Open University and the research group that is interested in studying data gathered by OHSU. Kelley Broadbent motioned to approve the Institute of Educational Technology Collaboration; David Wiley seconded the motion. Motion passed unanimously.

### **DISCUSSION ITEMS**

#### **Accreditation Visit**

The accreditation discussion was tabled to the next Board Meeting.

#### **Annual Open Meetings Act Training**

Board Members were reminded to complete the annual training.

### **REPORTING ITEMS**

#### **Spencer Research Grant**

The Spencer Research Grant discussion was tabled to the next Board Meeting pending being awarded.

#### **NROC Case Study Results**

The NROC discussion was tabled to the next Board Meeting.

### **DIRECTOR REPORT**

The Board reviewed the documentation provided by DeLaina Tonks on the status of the school including enrollment, faculty, and the Gala/Graduation.

### **PUBLIC COMMENT**

No public comment was made.

### **CALENDAR ITEMS**

Board Meeting – Friday, July 6th from 10:30 AM – 12:00 PM

UAPCS Conference – June 12-13th

Board Retreat – Jen Christensen will work with the Board Members to find a suitable date for the retreat.

## ADJOURN

Kelley Broadbent motioned to adjourn the Board Meeting; David Wiley seconded the motion. Motion passed unanimously. The votes were as follows:

Meeting adjourned at 12:08 PM.